



SCOTTSDALE REALTORS®

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## OFFICE ADD/CHANGE FORM

(ALL INFORMATION IS REQUIRED)

**If adding a new office that has never been with a local association or ARMLS there is a \$210 office set up fee, please provide payment below.**

**New Office Information**

Effective Date: \_\_\_\_\_

Office Name \_\_\_\_\_

\_\_\_\_\_

Designated REALTOR® and or Managing Broker Signature

Office Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Office Phone # \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Website \_\_\_\_\_

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### Office Change

Old Information

New Information

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PAYMENT METHOD:      Cash      Credit Card      Check #

VISA   MC   AMEX   DISC

Exp Date:

Card #

Member/Cardholder Name:

Signature: